



**AUTHORIZATION TO RELEASE
PROTECTED HEALTH INFORMATION**

I authorize Southwestern Eye Center to disclose the following information:

PATIENT INFORMATION	Patient Name _____ ID _____	
	Date of Birth _____	Phone _____
	Address _____	
	City _____	State _____ Zip _____
INFORMATION REQUESTED	<input type="checkbox"/> Chart Notes <input type="checkbox"/> Dictation <input type="checkbox"/> Complete Medical Records <input type="checkbox"/> Records from (date) _____ to (date) _____	
PURPOSE OF REQUEST	<input type="checkbox"/> Self <input type="checkbox"/> Continuing Medical Care <input type="checkbox"/> Other (specify): _____	
RELEASE TO:		RELEASE FROM:
Name _____		Name _____
Phone _____ Fax _____		Phone _____ Fax _____
Address _____		Address _____
City _____ State _____ Zip _____		City _____ State _____ Zip _____

Time Limit & Right to Revoke Authorization: Unless revoked, this authorization will be valid until the information is released. To revoke this authorization, I must submit in writing to Southwestern Eye Center, Medical Records Dept, 2610 E. University Dr., Mesa AZ 85213, or to the site where I submitted the authorization.

Re-disclosure: I understand the information disclosed by this authorization may be subject to re-disclosure by the recipient and no longer be protected by the Health Insurance Portability and Accountability Act of 1996. I release Southwestern Eye Center, its employees, medical staff members, and business associates from any legal responsibility or liability for the disclosure of the above information to the extent indicated and authorized herein.

Service Charge: I understand that, as a courtesy to its patients, Southwestern Eye Center offers one set of copies free of charge during a service period. Should I be seen again within a 12-month period of requesting my records and make a new request for records, Southwestern Eye Center will provide a copy of all **new** records since the file was last copied free of charge.

Patient Signature

Date

Legal Representative Printed Name **and** Signature (if applicable)

Relationship to Patient

For SEC Use Only:	MR#: _____
Identity of requestor verified via: <input type="checkbox"/> Photo ID <input type="checkbox"/> Matching Signature <input type="checkbox"/> Other (specify): _____	
Records sent by (print name) _____ on (date) _____	
Method of Release: <input type="checkbox"/> Fax <input type="checkbox"/> UPS / FEDEX (circle one) <input type="checkbox"/> Self pick up	